

CHECK LIST AND INFORMATION FOR COACH WALK LEADERS

Thank you for agreeing to lead. The notes below are for guidance and are aimed at helping to make your walk a success. Please see 'Checklist and information for walk leaders' for more information (available from Map Librarian).

Walk Details

Approx. distances: A; 13 miles, B; 11 miles, C; 9 miles.

Allowance should be made for the time of year and the nature of the terrain. The routes taken are left to the discretion of the leaders, but all parties should try to complete their walks at the same time and place to avoid unnecessary waiting about. It is **ESSENTIAL** that all walks end where the coach is parked **OR** at the pub where the meal is to be, although, within reason, walks can start anywhere.

General

- 1 **Liaison:** it is essential that close liaison exists between the walk leaders and between the leaders and the coach driver, ideally by mobile phone;
- 2 **Pre-walking:** it would be helpful if the leaders coordinated their pre-walks to ensure the walks are compatible. Please identify likely places for morning and afternoon rest stops.
- 3 **Coach Parking:** please ensure that at walk start points there is safe coach parking for walkers to alight with their possessions.
- 4 **Morning toilet/boot stop:** please judge the necessity of a stop on short journeys, otherwise arrange a stop at your convenience.
- 5 **Lunch stops:** normally at a pub (confirm with publican) though walkers should always carry food.
- 6 **Evening meal stop:** an evening meal should be arranged for the end of the walk with a choice of three reasonably priced options plus a vegetarian option. Payment options vary, so inform walkers appropriately.

Information required by coach driver

1. Route to toilet/boot stop.
2. Inform driver of walk start point/s, pick up point and meal location, with approximate times.

Safety

1. Leaders should wear high visibility clothing, walk at or near the front of the group, allow slower walkers time to catch up and ensure that they are the pace setter.
2. Walk in a single file facing oncoming traffic unless unsafe to do so (eg on a sharp right-hand bend). Make your decision clear to all members of the party.
3. Remind walkers that if they intend to leave the party they must inform the leader and other walkers.
4. Always do a headcount at the start of your walk and at the end of any pauses, rests or meal stops.

NOTES

An expense claim form is available on the website and should be sent to the coach Secretary

Please return all maps in good condition to the map librarian promptly